

# SAB MINUTES

St. Thomas More Catholic School

Date | time 11/28/2017 7:00 PM | Meeting called to order by SAB

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## In Attendance

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Attending: Dan Bruxvoort, Darrell Fulford, Christian Fellner, Barbara Aluise, Patti Wagner, Charlotte Gage, Kathleen Weeks, Jim Murray, Laurena Ibarra, Carlos Lima

Absent: Noelle Garstka, Carol Hazard

Meeting led by Dan Bruxvoort. Opening prayer by Darrell Fulford

Minutes taken by Mike Throm

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## Approval of Minutes

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October Draft minutes approved without changes.

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## 1 to 1 Device Presentation

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Mr. Throm presented a 1 to 1 device proposal to the SAB.

### Needs:

- 2017-18 Increased Staff Development
  - 4C's Training – 21st Century Skills
  - iReady and IXL Training
- Increased Use of Middle School Laptops and Elementary Chromebooks by Middle School causing resource allocation issues.
- Lifespan of Current Laptops Nearing End of Life – 1 to 2 years of Reliable Use Remaining

### Device Selection and Costs:

- Devices to be deployed grades 5-8
- Lenovo N23 with Touchable Screen top contender
- Will require initial investment from HSA to cover first two years of device purchases. Tech Fee will cover Year 3 forward.

### Feedback and Concerns:

- Overall positive feedback and feel we should proceed.
- Staff attending Digital Learning Training in the spring
- Concern about having a tech fee next year, may postpone tech fee one year.
- If no Tech Fee next year, infrastructure upgrades will have to be funded by HSA.
- SAB recommended including cost for spares and staff units
- Mr. Throm will present to Home School Association in December with updated costs.

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## Principal's Report

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### Academics

- Iowa results are in. At 75<sup>th</sup> percentile and better for all grades
- Wendy Wood went to Diocesan session on data manager with Mr. Fulford
- Mrs. Sullivan went to a Digital Learning conference in Pinehurst
  - Most using or moving to 1 to 1
  - Many school converting to Chromebooks
  - The device is now a tool just as a pencil

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## Finance Report

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Mr. Fellner discussed the school finances.

- Managing expenses – currently at \$80K deficit.
- No significant changes from October
- Looking at possible cash flow issues later in the year, but Mr. Lima felt that the cash flow would not be an issues because historically we receive the influx of cash from registration.

Mr. Lima discussed the school finances.

- Looking at a 3% tuition increase
- Some positions will be contingent upon enrollment levels
- Looking at keeping staff at 93% of Diocesan scale
- Non-salary expenses to remain flat.
- December 19<sup>th</sup> will be a joint meeting with Finance Council and SAB

PK3 & 4 discussion

- \$1.4M in fundraising, \$3M expected expenses
- Closing date end of January
- Adding a monitored fire system and ramp access to second floor preschool.

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## Home School Association - HSA

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- Working hard to bring the community together
- Thanksgiving feast a success
- Mother Son Bowling a success
- Holiday Shoppe this weekend
- Christmas Concert upcoming
- Having new car magnets designed and manufactured

### **Enrollment**

- Community outreach continuing.
- Mr. Fulford read a letter from a parent of a student who graduated last year who was happy about how prepared their son was for high school.
- Thanksgiving feast was a success: Parents, Students, and Staff had a great time
- We had a fifth grader return to STM who left last year. Positive word getting out into the community.
- Targeted post cards and advertisement in Durham, Chatham and Orange counties. Families in each county represented in their respective magazine ad
- Staying up with social media

Mr. Fellner presented his tuition research of private and religious private schools in the area. Well researched data from a number of schools were presented to the SAB and provided a good comparison of the fees of other schools in the area.

Mr. Fellner also presented a map showing the location of each STM family relative to the school location.

His findings showed that tuition is competitive with for non-parishioner rate versus other non-religious private schools. Parishioner rate is higher relative to some other Catholic schools in the area.

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### **General Discussion**

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No notes taken for this topic

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### **Next Meeting**

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December 19, 7-8:30 in the parish office.