

SAB MINUTES

St. Thomas More Catholic School

Date | time 5/2/2017 12:00 AM | Meeting called to order by SAB

In Attendance

Attending: Fr. Scott, Kathy Sullivan, Dan Bruxvoort, Carlos Lima, Christian Fellner, Brad Hammill, Barbara Aluise, Patti Wagner, Carol Hazard, Noel Garza, Charlotte Gage, Kateri Carver, Pamela Fitzpatrick, Kathleen Weeks

Fr. Scott lead prayer

Attendees introduced.

Minutes taken by Mike Throm

Approval of Minutes

April Draft minutes attached – Kateri's name misspelled on last page.

Principal's Report

Enrollment as of today: 376 with an opportunity for 456 which includes not having the 3 year old program.

- Kathy met with Mike Komives and Humbridge to craft the interview questions for interview outgoing parents.

Preschool – Parent feedback is that more would enroll if it was full-time. Kathy looking at what it would take to go to 6.5 hours per day. Per the diocese, nothing needed to do to add to our accreditation until next round. Will explore the steps needed to expand the program for the 2018-19 school year. Full-time is not mandatory for the pre-k students, but an option. Hope to resume 3 year old program for 2019-20

Finance Report

After closing the month of April, projections are better than expected. Deficit not as bad as anticipated. Will know better at the end of May.

Home School Association - HSA

In charge of the graduation festivities: Graduation Breakfast, Graduation Ceremony, and Flowers for departing teachers.

Donation for funds for new projectors. Teachers emailed HSA with appreciation for the projectors. Also leaving a reserve of \$55K has been built up over the past years. HSA is great at communicating to new parents, especially at the beginning of the school year.

NEXT YEAR – Auction Team already working. Also bring in new people to be ready to take leadership roles later. Have a parent that is willing to donate a car for a fund raiser. Suggestion might be selling \$25 raffle tickets. Looking at the logistics for doing so. Recommended venue – Friday center provides deep discounts to certain organizations. Current venue is Carolina Inn

Enrollment Management - EMT

Kateri – She spoke to her primary teachers and will connect Kathy Sullivan and her staff with Kateri’s pre school. Kateri will also be meeting with Kathy the June 19th to review the STM pre-school space and other considerations.

General Discussion

SURVEY RESULTS:

One of the challenges is that we are an advisory board and sometimes don’t see your impact. Most in the survey felt they made an impact. Room for improvement on communication. Would like to see Fr. Scott more at meetings.

One other thing is that Kathy has filled in well and Mike has remained front and center and remained a strong and helpful presence in the transition period.

Kateri – Thought there would be more of a commitment of time involved.

Patti – More involvement would raise the commitment.

Fr. Scott – As Darrell comes on, he’ll need to know how SAB can assist him in his duties. Recommend a time where Darrell can get to know the SAB before at the first meeting. Possibly a half-day retreat.

Enrollment and Retention – Having happy customers/parents. Because we have great schools I our area, it can be challenging to get students than for schools in areas with not so good public schools surrounding them.

Closed with a prayer.

Next Meeting

TBD